

# LUMP SUM CONTRIBUTION

**Save time, make a contribution online**  
 Making a contribution using BPAY® is quick and easy. Simply make a contribution from your bank account at a time convenient for you. Login to your **Member Online** account to view your Biller code and Reference number or contact us.  
 ® Registered to BPAY Pty Ltd ABN 69 079 137 518

## About this form

Please complete this form if you are aged under 75 years and wish to pay a lump sum contribution into your NGS Super account by cheque. Contributions received by NGS Super via cheque may take up to three working days to process following receipt of the cheque and your completed form.

You must have provided your tax file number (TFN) for this contribution to be accepted. You should also consider the contribution caps that apply and any tax issues before adding to your super. Read our fact sheet **Opportunities and limits for super contributions** at [ngssuper.com.au/PDS](http://ngssuper.com.au/PDS) to find out more.

## If you need help

If you're unsure of your decision, consider obtaining professional advice. We offer single-issue advice limited to your NGS Super account at no cost:  
 · over the phone through our Financial Advice Helpline or  
 · through our **Customer Relationship Managers**.

Further, we offer low-cost tailored advice through NGS Financial Planning. To make an appointment phone us on 1300 133 177 or complete the **Financial planning enquiry form** on our website at [ngssuper.com.au/advice](http://ngssuper.com.au/advice)

Please send your completed form with cheque to:

**NGS Super**  
**GPO Box 4303**  
**MELBOURNE VIC 3001**

## Step 1. Complete your personal details

Please print in black or blue pen, in capital letters, one character per box. A

NGS Member number	Title	Date of birth
<input type="text"/>	<input type="text"/>	<input type="text"/>
Given names		
<input type="text"/>		
Surname		
<input type="text"/>		
Postal address		
<input type="text"/>		
Suburb	State	Postcode
<input type="text"/>	<input type="text"/>	<input type="text"/>
Phone number		
<input type="text"/>		
<b>Personal email</b>		
<input type="text"/>		

## Step 2. Payment details

I request the Trustee of NGS Super to accept a lump sum contribution of \$  as an after-tax contribution<sup>1</sup>.

*Administrator use only*  
 Oracle Code 11550

Please make cheque payable to **NGS Super**.

Cheque number

<sup>1</sup> Legislative limits apply to the amount of non-concessional (after-tax) contributions that can be made to the Fund.



### Step 3. Eligibility to claim a tax deduction

You may be able to claim a tax deduction for personal contributions you make.

If you have reached age 67 but are under age 75 you will need to meet the work test<sup>2</sup> to claim a deduction for personal contributions.

If you are intending to claim a tax deduction for personal contributions you have made to your NGS Super account, you should complete the **Notice of intent to claim or vary a deduction for personal super contributions form** before requesting a withdrawal.

You will not be able to claim a tax deduction if the withdrawal occurs first.

Find out more at [ngssuper.com.au/deduction](http://ngssuper.com.au/deduction)

<sup>2</sup> **The work test:** Required to work at least 40 hours in 30 consecutive days in the financial year.

**The work test exemption:** If your total super balance across all your super accounts (including your NGS Super account) at the previous 30 June is less than \$300,000 you will be exempt from the work test for 12 months from the end of the financial year in which you last met the work test. This exemption applies only once.

### Step 4. Sign the form

**Please sign this form before returning it to NGS Super. By signing this form I:**

- acknowledge that I have read the information provided in the **Product Disclosure Statement (PDS)** on contributions.
- confirm that I am eligible to make this personal lump sum contribution to NGS Super.
- accept that this contribution will remain preserved until a condition of release occurs, such as retirement after reaching my preservation age.
- understand that this contribution will be returned to me if I have not provided NGS with my Tax File Number.

I consent to my personal information being collected, disclosed and used as described in the **Privacy Collection Statement**.

Signature

Date

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**Please return your completed form to NGS Super, GPO Box 4303, MELBOURNE VIC 3001**

### Privacy Collection Statement

NGS Super Pty Limited ABN 46 003 491 487 of **Level 4, 14 Martin Place Sydney NSW 2000** collects personal information from you (or from third parties such as your employer or another super fund) to manage your NGS Super account, keep you informed, improve our products and services or take action on a matter you have contacted us about. If we don't have your personal information, we may not be able to perform these services. We may be authorised to collect your personal information by certain laws, including laws relating to superannuation, taxation and anti-money laundering/counter-terrorism financing.

We disclose personal information as required to manage the Fund, to service providers (including our administrator, our insurer and professional advisers), employers or parties required by law. Personal information may be accessed by service providers overseas, most likely by our administrator's processing centre in India. For any other offshore locations, details of how to access and change your personal information and the privacy complaints process, go to [ngssuper.com/pcs](http://ngssuper.com/pcs) and [ngssuper.com/privacy](http://ngssuper.com/privacy) or call us on **1300 133 177**.