# INSURANCE INCREASE COVER FORM

Please complete this form if you are applying to make changes to your existing cover with NGS Super including to:

- · increase your Life, TPD, and/or IP cover, or
- · reduce your IP cover waiting period, or
- · increase your IP cover benefit payment period.

## You must complete all sections of this form including the Personal Statement.

## Your Duty of Disclosure

Before you enter into a life insurance contract, you have a duty to tell the insurer anything that you know, or could reasonably be expected to know, may affect their decision to insure you and on what terms. The details of your Duty of Disclosure is located in Section 7 of this form. Please make sure you read this before you complete and sign this form.

### Save time, apply online

Applying to vary your insurance via the Member Online portal is quick and easy. Simply login via **ngssuper.com.au/mol** and follow the prompts.

## If you need help

If you're unsure of your decisions, consider obtaining professional advice. We offer

- · advice at no extra cost through our advice Helpline, and
- · low-cost advice through NGS Financial Planning.

To make an appointment phone us on 1300 133 177.

Please send your completed form to: NGS Super GPO Box 4303 MELBOURNE VIC 3001

	Please print in black or blue pen, in capital letters, one character per box.
NGS Member number Gender Title	Date of birth
Given name(s)  Surname	
Address	
Suburb	State Postcode
May TAL contact you directly to clarify or gather information in rel	ation to this application?  Yes No
If yes, preferred method of contact: Email Phone Daytime telephone	Contact time
Personal email	

TAL Life Limited ABN 70 050 109 450 AFSL 237848 Issued by NGS Super Pty Limited ABN 46 003 491 487 AFSL No 233154 the trustee of NGS Super ABN 73 549 180 515



Section 2. Default insurance category
It's important to advise us of your occupation details, employer details and annual salary to ensure you have the right insurance category as this may impact your sum insured and will impact premium amounts.
1. Are you employed by a school or other body providing education as its primary function, a credit union or other employer in the finance sector?
2. Are the duties of your occupation limited to professional, managerial, teaching, administrative, clerical, secretarial or similar 'white collar' tasks which do not involve manual work and are undertaken entirely (or at least 80%) within an office environment or classroom (excluding workshops)?
Annual Salary \$ , , , , , , , , , , , , , , , , , ,
Please refer to the <i>Insurance Guide</i> at www.ngssuper.com.au/PDS for further information on the default insurance category.
Section 3. Applying to increase cover
This application, if accepted by the insurer, will replace any existing level and type of cover you currently hold in NGS Super and will be converted to a fixed sum insured.
Life and/or TPD cover
Please note that you can apply to increase your Life and TPD cover. You can apply for a different amount of Life cover to TPD cover. All your Life (which includes cover for terminal illness) and TPD cover will be fixed if you select this option.
Note: If you are accepted for additional Life and TPD cover this will be subject to a suicide exclusion for the first 13 months of your cover commencing. This is explained in the <i>Insurance guide</i> available online at <b>ngssuper.com.au/PDS</b>
Life cover amount: \$,
TPD cover amount: \$ \bigs \b
IP cover
NGS Super offers IP cover with a 30, 60 or 90 day waiting period and benefit payment period options of up to 2 and 5 years and to age 65 and 67. All your IP cover will be converted to fixed cover if you increase the amount of your cover, decrease your waiting period and/or increase your benefit payment period.
I wish to increase my cover amount to \$,per month* (inclusive of any existing cover with NGS Super)
* Maximum 90% of your monthly income which includes up to 10% super contribution (excluding to age 67 benefit – for payments made between age 65 and 67)
Waiting Period Are you applying to reduce your IP waiting period?  Yes No
I wish to select the following IP waiting period (please choose only one)  30 days  60 days  90 days
Benefit Payment Period
Are you applying to increase your IP benefit payment period?
I wish to select the following benefit payment period (please choose only one)
Oup to 2 years Oup to 5 years Oto age 65 Oto age 67
Section 4. Inactive Account Election to maintain your cover
If you have insurance cover in your NGS account and your account becomes <i>Inactive</i> for a continuous period of 16 months, your cover will be cancelled unless you have elected to keep it. You must make an election before your account becomes <i>Inactive</i> . Generally, an account is <i>Inactive</i> where we have not received a contribution or rollover for a period of 16 continuous months. To maintain your insurance cover and prevent it from being cancelled, simply complete this section.
I confirm that I wish to maintain my insurance cover even when my account is <i>Inactive</i> unless I notify you otherwise in writing, or my cover ceases due to the terms and conditions of the NGS Super insurance policy.
By submitting this election, I acknowledge:
<ul> <li>I have read and understood the <i>Insurance Guide</i> (and/or the <i>Insurance Transition guide for ex-QIEC Super members</i>)     relating to the cover I am electing to keep and my decision to opt-in to keep this cover is based on my understanding of the relevant guide;</li> </ul>
• I understand that the insurance cover will only be provided on the terms and conditions set out in the relevant insurance <b>Policy</b> as agreed between NGS Super and TAL Life Limited; and
<ul> <li>I understand I can at any time apply to decrease or cancel my insurance cover by completing the Insurance reduction or cancellation form available at ngssuper.com.au/forms</li> </ul>

## Section 5. Personal statement

Section 5(a). ○	ccupati	ion and in	icome deta	ails					
Self employed     Self em	pation			Industr (eg edu	ucation; credit		we we	eks p/year	
Section 5(b). In	surance	e and clai	m history						
<ol> <li>Are you claiming Disability benowed the Veterans' Affa</li> <li>APART FROM Permanent Diapplied for the Applied for the Applie</li></ol>	erred or acting or have efit from a lirs or any control THIS APP sablement rough TAL	cepted with a e you ever cla ny Superannu other insurand LICATION, do (TPD) or Inco or under sup	a loading, excluimed a benefit ation Fund, Worder cover provide you have or a some Protection erannuation.)	ision or special from any sou orkers' Comp ing accident of the you applyi	al term rce e.g. Total a ensation, Disal or illness bene ng for any othe	nd Permane pility pension fits? er Life, Total	ent n, and	□ No □ Yes □ No □ Yes □ No □ Yes	
If yes to 1, 2 or 3, plea	Cover type	Sum insured/	Date of application	State any loadings/	Reason for decision/	Duration of claim	Recovery %	ls cover to be replaced	
	Cover	Sum insured/ monthly benefit	Date of					replaced	
	Cover	Sum insured/ monthly benefit	Date of application	loadings/	decision/			replaced  No Yes	
	Cover	Sum insured/ monthly benefit	Date of application	loadings/	decision/			replaced	
Name of company	Cover	Sum insured/ monthly benefit  \$ \$	Date of application or claim	loadings/	decision/			replaced  No Yes  No Yes	
	Cover type  abits an  nol?  e, number nip spirits,	Sum insured/ monthly benefit  \$ \$ ad activitie	Date of application or claim	loadings/ exclusions	decision/ claim	of claim	%	replaced  No Yes  No Yes  No Yes	
Section 5(c). Ha  1. Do you drink alcolor of the standard drink = 1  Alcohol drink type Standard drinks per Number of days per standard days per standard drinks per s	Cover type  abits an nol? e, number nip spirits,	Sum insured/ monthly benefit  \$  \$  of activities  1 wine glass	Date of application or claim  PS  Strinks per day a (100ml), 10oz/2	loadings/ exclusions	decision/ claim	of claim	%	replaced  No Yes  No Yes  No Yes  No Yes  No Yes  No Hes	
Section 5(c). Hat  1. Do you drink alcolor of the section of the s	Cover type  abits an abits abits an abi	Sum insured/ monthly benefit  \$  st 12 months	Date of application or claim  PS  Strinks per day a (100ml), 10oz/2	loadings/ exclusions	decision/ claim	of claim	%	replaced  No Yes  No Yes  No Yes	
Section 5(c). Ha  1. Do you drink alcolor of yes, state the type Standard drink = 1  Alcohol drink type Standard drinks per Number of days per 2. Have you smoked	Cover type  abits an  nol?  e, number nip spirits,  r day  r week  in the pas d daily qu  have you	Sum insured/ monthly benefit  \$  st ad activities  of standard of 1 wine glass  st 12 months antity.	Date of application or claim  PS  drinks per day a (100ml), 10oz/2	loadings/ exclusions  and number of 185ml beer.	decision/claim  f days per wee	of claim	%	replaced  No Yes  No Yes  No Yes  No Yes  No Yes  No Hes	D

Section 5(c). Habits and activities (continued)
5. Except for holidays, do you intend to live or travel anywhere outside  Western Europe, North America, Australia or New Zealand in the next 12 months?  Yes No
If yes, please provide details below (where, when, duration and reason).
6. Are you an Australian citizen, a New Zealand citizen residing in Australia, a holder of an Australian permanent visa or a person who resides in Australia on an approved working visa?  Yes No
If no, please advise type of visa, expiry date, plans for applying for permanent residency and nationality/current citizenship.
Section 5(d). Medical details
1. Please provide your: Height cm Weight kg
2. Name or address of your usual doctor or medical centre
Given names
Address
Suburb State Postcode
State Postcode
3. Details of last medical consultation with your usual doctor or medical centre
Date
Reason Company
Outcome/results
4. If you have attended that doctor for less than 12 months, name and address of previous doctor Given names
Surname
Address
Suburb State Postcode

## Section 5(e). Medical history

Plea	ise pi	rovide details for all ')	es' answers in Ger	neral Medical Qu	estionnaire at Sec	ction 5(f).		
		ve you ever had or recenditions?	ived medical advice	or treatment (inc	luding surgery) for	any of the following	3	
	a)	a) Chest pain, high blood pressure, raised cholesterol or any heart / circulatory disorder?						
	b)							
	c)							
	d)	Asthma, sleep apnoea	a, respiratory or any	other lung condit	on (other than the	common cold)?	□ No □ Yes	
	e)							
	f)	Depression, anxiety, c behavioural, mental o			cks, post-traumation	c stress, or any other	r No Yes	
	g)	Cancer, tumour, melar	noma, sun spot, mo	e or malignant gr	owth of any kind?		□ No □ Yes	
	h)	Drug dependence or	abuse (either prescr	ibed or non-presc	ribed), or alcohol	dependence or abu	se?	
	i)	Hernia, gall bladder, b or gastro where these					oea, No Yes	
	j)	Any condition of the ecorrected by glasses,					e No Yes	
4		ve you been infected w mune Deficiency Syndro		unodeficiency Viru	ıs (HIV) or tested p	oositive for Acquired	□ No □ Yes	
•	3. In the last 5 years have you engaged in any activity reasonably expected to having an increased risk of exposure to the HIV/AIDS virus? (This includes unprotected anal sex, sex with a sex worker or sex with someone you know, or suspect to be HIV positive).							
2	4. APART FROM TREATING ANY CONDITION ALREADY DISCLOSED, have you in the last year had medication prescribed by a medical practitioner that is intended to be used for three months or longer (excluding contraceptives)?							
ļ	5. AP	ART FROM ANY CONE	DITION ALREADY D				□ No □ Yes	
(	6. APART FROM ANY CONDITION YOU HAVE ALREADY DISCLOSED, are you currently off work due to injury or illness, or restricted from being capable of performing your full and normal duties on a full time basis (for at least 30 hours per week), even if your actual employment is on part-time or casual basis?							
	7. APART FROM ANY CONDITION YOU HAVE ALREADY DISCLOSED, have you been unable to work because of injury or illness (excluding pregnancy) for more than two consecutive weeks in the last 3 years?							
6	8. Has any of your immediate family (mother, father, brother or sister) been diagnosed with any of the following conditions before the age of 60?:  Heart disease (e.g. angina or heart attack), stroke, cardiomyopathy, cancer, diabetes, mental illness, Alzheimer's disease, multiple sclerosis, muscular dystrophy, Parkinson's disease, polycystic kidney disease, Huntington's disease or any other inherited blood or neurological disorder?							
	If yes, please provide details in the table below.							
		delationship to nember	Medical condition (e.g. breast cance		/pe 2 diabetes)	Age when diagnosed	Age at death (if applicable)	
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## Section 5(f). General Medical Questionnaire

Please provide details of all 'Yes' answers in Section 5(e), Questions 1(a - j) or Question 2-7. Please complete on a separate sheet if required.

Question Number:	Question	Question	Question	Question
Specific condition				
A. Date symptoms first started and description of symptoms.				
B. What was the condition and which part and side of the body was affected (if applicable)?				
C. What was the medical diagnosis including results of x-rays and investigations?				
D. What was the frequency (daily, weekly, etc.) of attacks or symptoms?				
E. What was the severity (mild/moderate/severe) and duration of attacks or symptoms?				
F. How long were you unable to work or perform your normal duties/activities?				
G. If a hospital admission was required, please provide date and duration of your stay.				
H. What advice/treatment did you receive?				
I. Are you still receiving treatment? If so, please advise nature and frequency of treatment.				
J. Date treatment/ medication ceased (if applicable).				
K. When did you last suffer from any symptoms?				
L. Degree of recovery (%).				
M. Please supply the name and address of all doctors, hospitals or other practitioners consulted.				

## Section 6. Privacy

The Privacy of NGS Super members is important and TAL is bound by obligations imposed by current privacy laws including the Australian Privacy Principles.

The way in which TAL collects, uses, secures and discloses your personal and sensitive information is set out in the TAL Privacy Policy available at tal.com.au/Privacy-Policy or free of charge on request to TAL by telephoning 1300 209 088.

### Collection and use of personal information

We collect personal information, including your name, age, gender, contact details, health information, salary, and employment information so that we may assess and administer our products and services to you. In certain circumstances, such as applications for life insurance products and claims, we may be required to collect personal information of a sensitive nature such as lifestyle and medical history information. If you do not supply the information that is required, we may not be able to provide our products and services to you or pay the claim.

We may take steps to verify the information we collect; for example, a birth certificate may be verified with records held by Births, Deaths and Marriages to protect against impersonation, or we may verify with an employer regarding remuneration information provided in a claim for income protection to ensure that it is accurate.

### Disclosure of personal information

We disclose relevant personal information to external organisations that help us provide our services and may also disclose some of your personal information to other parties, when required to do so to provide our products and services to you, such as the following:

- · Claims assessors and investigators, claims managers and reinsurers;
- · Medical practitioners (to verify or clarify, if necessary, any health information you may provide);
- · Any person acting on your behalf, including your financial advisor, solicitor, accountant, executor, administrator, trustee, guardian or attorney;
- · Other insurers;
- · For members of superannuation funds where TAL is the insurer, to the trustee, or administrator of the superannuation fund; and
- · Other organisations to whom we outsource certain functions during the underwriting and claims processes, such as obtaining blood tests for underwriting purposes, rehabilitation providers, surveillance providers and forensic accountants.

There are situations where we may also disclose your personal information in circumstances where it is:

- · Required by law (such as to the police or Australian Tax Office), and
- $\cdot\,\,$  Authorised by law (e.g. under Court Orders or Statutory Notices).

## Section 7. Declaration and signature

### Your Duty of Disclosure

Before you enter into a life insurance contract, you have a duty to tell the insurer anything that you know, or could reasonably expected to know, may affect the insurer's decision to insure you and on what terms.

You have this duty until the insurer agrees to insure you. You have the same duty before you extend, vary or reinstate the contract.

You do not need to tell the insurer anything that:

- · reduces the risk they insure you for; or
- · is common knowledge; or
- · they know or should know as an insurer; or
- · they waive your duty to tell them about.

#### If you do not tell the insurer something

In exercising the following rights, the insurer may consider whether different types of cover can constitute separate contracts of life insurance. If they do, they may apply the following rights separately to each type of cover.

If you do not tell the insurer anything you are required to, and they would not have insured you if you had told them, they may avoid the contract within 3 years of entering into it.

If the insurer chooses not to avoid the contract, they may, at any time, reduce the amount you have been insured for. This would be worked out using a formula that takes into account the premium that would have been payable if you had told them everything you should have. However, for death cover the insurer may only exercise this right within 3 years of entering into the contract.

If the insurer chooses not to avoid the contract or reduce the amount you have been insured for, they may, at any time vary the contract in a way that places them in the same position they would have been in if you had told them everything you should have. However, this right does not apply if the contract is for death cover.

If your failure to tell the insurer is fraudulent, they may refuse to pay a claim and treat the contract as if it never existed.

### I acknowledge that

**MELBOURNE VIC 3001** 

- · I have read and understand the Duty of Disclosure notice above and acknowledge that I am bound by it.
- · The information provided here is true and complete and I agree that this Declaration shall be held to form part of the application for insurance.
- I have read and understood the insurance information contained in the current **Product Disclosure Statement** and **Insurance Guide**.

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X	Date / / / / / / / / / / / / / / / / / / /

Please ensure that you initial any amendments made throughout this form and return your completed form to: NGS Super GPO Box 4303

## **Privacy Collection Statement**

NGS Super Pty Limited ABN 46 003 491 487 of **Level 4, 14 Martin Place Sydney NSW 2000** collects personal information from you (or from third parties such as your employer or another super fund) to manage your NGS Super account, keep you informed, improve our products and services or take action on a matter you have contacted us about. If we don't have your personal information, we may not be able to perform these services. We may be authorised to collect your personal information by certain laws, including laws relating to superannuation, taxation and anti-money laundering/counter-terrorism financing.

We disclose personal information as required to manage the Fund, to service providers (including our administrator, our insurer and professional advisers), employers or parties required by law. Personal information may be accessed by service providers overseas, most likely by our administrator's processing centre in India. For any other offshore locations, details of how to access and change your personal information and the privacy complaints process, go to **ngssuper.com.au/pcs** and **ngssuper.com.au/privacy** or call us on **1300 133 177**.

TAL Life Limited ABN 70 050 109 450 AFSL 237848

Issued by NGS Super Pty Limited ABN 46 003 491 487 AFSL No 233154 the trustee of NGS Super ABN 73 549 180 515

